As a Domain Administrator, How do I remove a student from a course?

To permanently remove a student from a course, you need to have the student removed in Datatel. If not, the student will be automatically re-enrolled in the Blackboard course shell during the next update which occurs every night around 3 AM.

To temporarily remove a student from Blackboard, follow these steps:

1. Log in to Blackboard.
2. Click the System Admin tab (last one on right)
3. Click Courses in the Courses Module
4. Search for the course you want to remove the student from.

5. Find the course in the resulting search and click the Drop down menu on the right of the course id and select Enrollments.
6. Click on the Last Name Column header to sort by Last Name. Check the box to the left of the student you need to remove and Click the Remove User from Course button.