Setting Permissions to view content in my course?

When copying a course in Blackboard, the proper permissions to view content may not be assigned to the course receiving the copy. This can easily be fixed by the course instructor. To set the correct permissions so your students can view the content in your course, follow these steps:

1. Log in to Blackboard.
2. Click the Content Collection tab at the top.
3. Click **Course Content** under Content Collection
4. Click **Courses** to display the courses you have access to on the right panel.

5. In the right panel, the courses you have access to should be displayed. Click the permissions icon for the course you need to set permissions for.
6. Notice the Manage Permissions screen for the course. The role of Student should have Read access. If the Student Role is missing, this needs to be added.

7. To give the students permission to read or view the content in the course Click Select Specific User By Place, the select Course.

8. Select the course you need to edit the permissions for.
9. In Part 2, select the role(s) you need to assign permissions to. Normally this would only be the Student role.

10. In Part 3, select the permission(s) you want to assign to the role(s) you had selected in Part 2. You DO NOT need to change anything in Part 4 – DO NOT check Overwrite. Click **Submit**.
11. Check to make sure the role of Student has Read only permissions. Click OK to return to your course list.